

COLUMN 17

<b>COLUMN 17- WEEK ONE</b>	<b>TIME</b>	<b>09/17/12</b>	<b>09/18/12</b>	<b>09/19/12</b>	<b>09/20/12</b>	<b>09/21/12</b>	<b>09/22/12</b>
Safety Talks- Credit twice if repeated for relief	<b>ACTUAL</b>						
Service Talks- Credit twice if repeated for relief	<b>ACTUAL</b>						
Additional trip for 3M mail if extra trip required	<b>ACTUAL</b>						
Answering customer questions – phone-counter	<b>ACTUAL</b>						
Business reply to designated location	<b>ACTUAL</b>						
CFS/Throwback/FWD trip if separate	<b>ACTUAL</b>						
Changes to edit book	<b>ACTUAL</b>						
Collected mail into more than 2 separations	<b>ACTUAL</b>						
Collection boxes	<b>ACTUAL</b>						
Elevators, stairs, unlocking doors, etc	<b>ACTUAL</b>						
Filing PS Form 3575- if required	<b>ACTUAL</b>						
Hold mail location if not at case	<b>ACTUAL</b>						
Keys, gates, etc in gated communities	<b>ACTUAL</b>						
Non L carrier to buy stamps at intermediate office	<b>ACTUAL</b>						
Non personnel unit	<b>ACTUAL</b>						
Notice left parcels on proper shelf	<b>ACTUAL</b>						
Obtaining arrow key when no other accountables	<b>ACTUAL</b>						
Office close up if required	<b>ACTUAL</b>						
Reloading satchel – if used	<b>ACTUAL</b>						
Throwback-CFS- case	<b>ACTUAL</b>						
DPS Rifling- including MHTS errors	<b>ACTUAL</b>						
Return trip to accountable cage	<b>ACTUAL</b>						
Premium Forwarding Service	<b>ACTUAL</b>						
<b>50 ft proximity-round trip -time beyond 50 ft</b>							
***Parcel retrieval	<b>ACTUAL</b>						
***Accountable retrieval	<b>ACTUAL</b>						
***DPS retrieval	<b>ACTUAL</b>						
Scanner-Scans review upon return of route	<b>ACTUAL</b>						
Train Crossings	<b>ACTUAL</b>						
Changing NDCBU locks if required and not paid on 8127	<b>ACTUAL</b>						

COLUMN 17

		09/24/12	09/25/12	09/26/12	09/27/12	09/28/12	09/29/12
<b>COLUMN 17- WEEK TWO</b>							
Safety Talks- Credit twice if repeated for relief	<b>ACTUAL</b>						
Service Talks- Credit twice if repeated for relief	<b>ACTUAL</b>						
Additional trip for 3M mail if extra trip required	<b>ACTUAL</b>						
Answering customer questions – phone-counter	<b>ACTUAL</b>						
Business reply to designated location	<b>ACTUAL</b>						
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***Accountable retrieval	<b>ACTUAL</b>						
***DPS retrieval	<b>ACTUAL</b>						
Scanner-Scans review upon return of route	<b>ACTUAL</b>						
Train Crossings	<b>ACTUAL</b>						
Changing NDCBU locks if required and not paid on 8127	<b>ACTUAL</b>						